



**PAKISTAN TELECOMMUNICATION COMPANY LTD.**  
**HEADQUARTERS, G-8/4 , ISLAMABAD**

**TENDER NOTICE**

**NO. PROC.3-2/2/070918/2003**

**SITC OF Archiving Solution (Email) on Turnkey Basis**

1. **Sealed bids are invited from reputed Supplier or their authorized agents on DDP-PKR/CFR (CPT) (foreign portion on CFR/CPT basis while local portion on DDP basis inclusive of all applicable taxes) for the PROC.3-2/2/070918/2003 SITC of Archiving Solution (E-Mail) on Turnkey Basis in accordance with PTCL requirement/Technical Specifications.** Tender documents can be purchased from undersigned on payment of PKR 2,500/- (non-refundable) through Demand Draft/Pay Order in favor of Pakistan Telecommunication Company Limited, H/Qs G-8/4 - Islamabad, accompanied by an official request for provisioning of Tender Documents, printed over Company letterhead having entire necessary contact details, duly signed and stamped by the competent authority, clearly mentioning the RFP/RFQ No. and its Title along with essential details of the enclosed Demand Draft/Pay Order i.e. issuing bank, DD/PO No and date etc.
2. **Bids (marked as “Supply Installation Testing & Commissioning of Archiving Solution (E-Mail) on Turnkey Basis”, RFP # PROC.3-2/2/070918/2003) complete in all aspects and as per procedures laid down in the RFQ shall be submitted to the undersigned by 15.10.2018 before 1200 Hours.**
3. Commercial bids must be accompanied by a bid security of two percent (2%) of the total value of the quoted price and undertaking confirming the same must be part of Technical Bids. In case of non-compliance, the bids will be disqualified from further processing.
4. Bids received after the above deadline shall not be accepted and be returned unopened. Bids through Email/Fax/Courier shall not be accepted.
5. Vendor registration is mandatory for all the vendors interested to supply materials/services to PTCL. It is essential to mention the Vendor Registration Code (VR Code) assigned by PTCL on Quotation/Bids submitted by Bidder(s). Unregistered vendors are required to get registered with PTCL for good/continuous business relationship. VR forms may be downloaded from the following link. <https://www.ptcl.com.pk/Info/Vendor-Registration-Form>.
6. PTCL reserves the right to reject bids and to annul the bidding process at any time, without thereby incurring any liability to the affected bidder or any obligations to inform the affected bidder of the grounds for PTCL action.
7. All correspondence on the subject may be addressed to the undersigned and Bids shall be submitted on the address given below.

**Senior Manager Supply Chain**  
**Room # 10, 4th Floor, Old**  
**Building**  
**PTCL H/Qs, G-8/4, Islamabad**  
**Email: [Mohsin.raza@ptcl.net.pk](mailto:Mohsin.raza@ptcl.net.pk)**  
**Web: [www.ptcl.com.pk](http://www.ptcl.com.pk)**