



PAKISTAN TELECOMMUNICATION COMPANY LTD.
HEADQUARTERS, G-8/4, ISLAMABAD

TENDER NOTICE

NO. PROC.3-1/2/151117/1840

SUBJECT: PROVISION OF HOUSEKEEPING & JANITORIAL SERVICES

1. Sealed bids are invited from well reputed companies/bidders on DDP-PKR basis (inclusive of all applicable taxes) for the Provision of Housekeeping & Janitorial Services in accordance with Scope of Work & BOQ as specified in the Tender Documents.
2. Soft/Electronic copies of bids shall be uploaded via web portal eProcurement and hard copies shall be submitted in the office of undersigned as per instructions provided in Tender Documents on or before **12:00 Hours on December 18, 2017.**
3. Tender documents can be purchased from the undersigned on payment of **PKR 2500/-** (non-refundable) through Demand Draft/pay order in favor of Pakistan Telecommunication Company Limited, H/Qs G-8/4, Islamabad.
4. Commercial bids must be accompanied by a bid security of two percent (2%) of the total value of the quoted price and undertaking confirming the same must be part of Technical Bids. **In case of non-compliance, the bids will be disqualified from further processing.**
5. Bids received after the above deadline shall not be accepted and be returned unopened. Bids through Email/Fax/Courier shall not be accepted.
6. PTCL reserves the right to reject bids and to annul the bidding process at any time, without thereby incurring any liability to the affected bidder or any obligations to inform the affected bidder of the grounds for PTCL action.
7. Bidder must mention their Bidder Registration code on offer. In case Bidder is not registered, then registration must be done before the issuance of Letter of Award/Intent. Bidder Registration form can be downloaded from PTCL website: <https://www.ptcl.com.pk/Info/Bidder-Registration-Form>
8. All correspondence on the subject may be addressed to the undersigned and Bids shall be submitted on the address given below.

SM (Contracts - Switching)

Room# 15, 4th Floor, Old Building

PTCL H/Qs, G-8/4, Islamabad

Email: farhan.feroz@ptcl.net.pk

CC: mumtaz.ahmad@ptcl.net.pk

Tel: 051-2252501 & 051-2288977